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|  | INTRODUCTION | **WHAT TO SAY** | **ACTION** |
| **1** | The Member moves | *"I move for leave to introduce a Bill (specifying the like and object).” 83.3* | *Must be seconded and carried without dissent. Referred to Statutes and Canons Committee – 83.3* |
|  | **START HERE FOR BILLS SUBMITTED BY DEADLINE** |  |  |
|  | APPROVAL IN PRINCIPLE | Speech on the principle of the Bill. |  |
| **2** | The Member then moves.Usual rules of debate including Right of Reply of the Mover. | *"I move that this Bill be approved in principle." 86.1* | *Must be seconded and carried* |
| **3** | The member then moves | *“That the Synod do go into Committee to consider the detail of the Bill.” 86.1* | *Must be seconded and carried* |
| **4** | **APPROVAL IN DETAIL** | The Committee will work through the Clauses of the Bill in order, after deferring consideration of the Preamble, enacting Clause and short title. 86.2 |  |
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| 5 | If the Chair is uncertain – move ….. | *“That the preamble, enacting Clause and short title be deferred”* and then move each clause in turn | *No seconder required In Committee* |
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| 6 |  | When all the clauses have been dealt with, the Preamble, enacting clause and short title will be adopted and then the Bill as a whole (as amended) is adopted. The Chair will move that Synod in Committee report to Synod. |  |
| 7 | Synod should then resume and you should move if the President does not. | *“That the decision of the Committee be the decision of the Synod.”* | *Must be seconded and carried* |
| 8 | Then move | *“That the Confirmation of the Bill be an Order of the day for ..… day.” 86.3* | *Must be seconded and carried* |
| 9 | *A Bill may be recommitted for further amendment at any stage before it is Confirmed. 87.3* |
| 10 | ***NB:*** *As the Introduction is dealt with in a combined Motion by the President, so Confirmations may similarly be dealt within a single motion, (87.1), unless anyone wants a particular Bill’s Confirmation taken separately (87.2). In that case…* |
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| 11 | **CONFIRMATION** On the Order of the Day being read for the Confirmation of the Bill the member in charge of the Bill moves (without notice) | *“That Bill Number ….. be Confirmed.”* | *Must be seconded and carried* |
| 12 | When that Motion has passed, the Bill has passed. The Confirmed Bill becomes a Statute of the General Synod / te Hinota Whanui 87.4 |